

**DIOCESE OF AUCKLAND**  
**Diocesan Council**

**MINUTES OF A MEETING HELD AT 4:00PM**  
**ON THURSDAY, 26<sup>th</sup> NOVEMBER 2015 AT NELIGAN HOUSE.**

**CONFIDENTIAL**

**CHAIRPERSON: The Right Reverend Jim White**

7927.	<p><u>PRESENT</u></p> <table><tr><td>The Right Rev. Ross Bay</td><td>Mrs Jackie Addis</td></tr><tr><td>The Right Rev. Jim White</td><td>Mrs Karen Spoelstra</td></tr><tr><td>The Rev. Lucy Nguyen</td><td>Mrs Megan Bowden</td></tr><tr><td>The Rev. Clare Barrie</td><td>Mr Graham Jones</td></tr><tr><td>The Rev. Nyasha Gumbeze</td><td>Mrs Deborah Rolland</td></tr><tr><td>The Rev. Richard Bonifant</td><td>Mr Garry Smith</td></tr><tr><td>The Rev. Sarah Stevens-Cross</td><td>Ms Patricia Hall</td></tr><tr><td>The Rev. Sarah Moss</td><td>Lay Canon Dr Briar Peat</td></tr></table> <p><u>In Attendance:</u></p> <p>Miss Lynne Usher (Clergy &amp; Ministry Administrator)</p>	The Right Rev. Ross Bay	Mrs Jackie Addis	The Right Rev. Jim White	Mrs Karen Spoelstra	The Rev. Lucy Nguyen	Mrs Megan Bowden	The Rev. Clare Barrie	Mr Graham Jones	The Rev. Nyasha Gumbeze	Mrs Deborah Rolland	The Rev. Richard Bonifant	Mr Garry Smith	The Rev. Sarah Stevens-Cross	Ms Patricia Hall	The Rev. Sarah Moss	Lay Canon Dr Briar Peat
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7928.	<p><u>APOLOGIES</u></p> <p>Mr Kevin Third Mrs Karen Spoelstra for lateness Bishop Ross Bay for lateness Lay Canon Dr Briar Peat for lateness Mrs Deborah Rolland for having to leave early</p>																
7929.	<p><u>DISCLOSURES OF INTEREST</u></p> <p>Ms Megan Bowden and the Rev. Lucy Nguyen disclosed their interest in item 17 of the Agenda (GALSS proposal).</p>																
7930.	<p><u>SCHEDULE OF BUSINESS</u></p> <p>Some of these items were moved to the first meeting of 2016.</p> <ul style="list-style-type: none"><li>• Appointment of Gideon Smales Trust Trustees – deferred to next meeting The Diocesan manager to draft a letter to the Smales Trust requesting guidance from them.</li><li>• Annual Meeting with the City Mission – this will be deferred until after the new CEO is on board.</li><li>• The Property Committee is yet to meet.</li></ul>																
7931.	<p><u>MINUTES</u></p> <p>It was <b>MOVED</b> by Mr Garry Smith and <b>SECONDED</b> by Mrs Deborah Rolland <i>“THAT the Minutes of the meeting held on 29<sup>th</sup> October 2015 be confirmed as a correct record.”</i></p> <p style="text-align:right"><b>AGREED</b></p>																


7932.	<p><u>MATTERS ARISING</u></p> <p>There were no matters arising from the last minutes.</p>
7933.	<p><u>OTHER MATTERS FOR INCLUSION IN THE AGENDA</u></p> <ul style="list-style-type: none"> <li>• <u>Email from Bishop Kito</u> – with the disbursement from the Purewa Cemetery Trust and current Diocesan Funds, the Diocesan Council felt that they could assist with Bishop Kito's request. The Diocesan Council saw this as a gesture of partnership.</li> </ul> <p>It was <b>MOVED</b> by the Rev. Richard Bonifant and <b>SECONDED</b> by the Rev. Sarah Moss to assist with the funding of a 05. Stipend for 2016 to Te Mihana Maori o Tamaki Makaurau.</p> <p style="text-align: right;"><b>AGREED</b></p> <ul style="list-style-type: none"> <li>• <u>Special purpose Financial Statements</u> The Financial Statements were received.</li> <li>• <u>St Mary's Homes Trust Distributions</u> It was agreed to ask the Diocesan Manager to seek reports from the Tikanga partners and the Anglican Trust for Women and Children as to what the disbursement was in previous years and to show how these funds had been used in the past.</li> </ul> <p>The Diocesan Manager to advise the Council of these matters at the first meeting of 2016.</p> <p>Should the funds arrive, they will be held by the Diocese for distribution in the new year.</p>
7934.	<p><u>CATHEDRAL MATTERS</u></p> <p>At 4:25 pm, a delegation from Holy Trinity Cathedral joined the meeting:  The Very Rev. Jo Kelly-Moore  Avril Souter  Richard Adams  Ian Goodall  Chancellor Bruce Gray</p> <p>Supporting documentation - Report to Diocesan Council – November 2015.</p> <p>The Project has been a huge success with wonderful donor support over 3½ years of fundraising. So far, 98% of the target has been raised with 1.5 million dollars coming from the congregation of Holy Trinity. No approach for funds has been made to any other parishes, the Diocese or the GTB. 100% of donor pledges have been received.</p> <p>The Chapel is expected to be completed in February 2016 with the first service forecast for May of that year.</p> <p>St Mary's Court and the Brewer Memorial Garden will be dedicated on Sunday, 29<sup>th</sup> November 2015.</p> <p>The delegation shared their hope of engaging the entire Diocese for the Cathedral's consecration on Saturday, 28 October 2017.</p> <p>There was a request that the Consecration become a budget line item in the Diocesan</p>

	<p>budget and that a selection of people from around the Diocese – including a couple from Diocesan Council – be on the Consecration Committee.</p> <p>The Bishop Jim and the Diocesan Council sincerely thanked the delegation for their energy, dedication and professionalism.</p> <p>At 5pm the delegation from the Cathedra left the meeting.</p> <p>It was <b>MOVED</b> from the Chair that the Diocesan Council would meet with the Cathedral Committee, or their representatives, on site, early in the new year. Council would seek their guidance regarding the skills and attributes sought in the two Diocesan appointments to the Cathedral Committee at that meeting.</p> <p style="text-align: right;"><b>AGREED</b></p>
7935.	<p><u>CONSOLIDATED ACCOUNTING</u></p> <p>At 5pm Ms Bridget Morrison joined the meeting.</p> <p>41% of parishes have already transitioned to consolidated accounting with a further 16 parishes joining in December.</p> <p>Trust Management is in the process of hiring another accountant. Trust Management is very aware of having sufficient staff to cope with the work load.</p> <p>There have been some issues with Ministry Units who are still uncertain and not sure what is expected of them. There are challenges around Trusts and the review of Trust documents.</p> <p>It is important for Trust Managements key performance indices to kick in. Trust Managements needs to report back on problems with Ministry Units, especially around deadlines.</p> <p>It was <b>MOVED</b> from the Chair that Council grants the request from St George's, Epsom to delay their entry into Consolidated Accounting, with the understanding that St George's will cover the cost for collating and auditing the accounts.</p> <p style="text-align: right;"><b>AGREED</b></p> <p>On the issue of Pukekohe, it was <b>MOVED</b> from the Chair that Council delegate authority to the Diocesan Manager and Ms Bridget Morrison to make the appropriate decision after consultation.</p> <p style="text-align: right;"><b>AGREED</b></p> <p>At 5:20pm Ms Bridget Morrison left the meeting</p>
7936.	<p><u>MINISTRY UNIT MATTERS</u></p> <p>St George's, Epsom</p> <p style="padding-left: 40px;">Diocesan Council stated confidence in the Ministry Unit and the people running it to repay the loan. More information and more detailed figures were requested from the Ministry Unit.</p> <p style="padding-left: 40px;">The Diocesan Manager is requested to prepare a paper on this matter for circulation to members, to get a decision before the end of the year.</p> <p>The Right Rev. Ross Bay joined the meeting at 5:40pm. Mrs Deborah Rolland left the meeting.</p>



7937.	<p><u>RESOURCE SHARING MEETINGS WITH TE TAI TOKERAU AND TE MANAWA O TE WHEKE</u></p> <p>A date of 15 and 16 February 2016, at 10:00am at the Mary McKillop Centre, Mission Bay was put forward.</p>
7938.	<p><u>PROPERTY MATTERS</u></p> <p>Apologies were received from the Property Manager</p> <p>The Property Manager's report was accepted.</p>
7939.	<p><u>PUREWA CEMETERY</u></p> <p>It was <b>MOVED</b> by the Rev. Sarah Stevens-Cross and <b>SECONDED</b> by the Rev. Sarah Moss that David Steele and Maureen Maesson be reappointed to the Purewa Cemetery Trust Board for a further three year term.</p> <p style="text-align: right;"><b>AGREED</b></p>
7940.	<p><u>ANGLICAN TRUST FOR WOMEN AND CHILDREN</u></p> <p>Because of the absence of the Diocesan Manager, this item was deferred to the first meeting of 2016. More information is required from ATWC and an understanding of how much liability ATWC holds.</p>
7941.	<p><u>GALSS PROPOSAL</u></p> <p>There is a need to obtain the Agency License through the Diocese of Auckland as an intermediate step to obtaining a National Anglican License.</p> <p>Diocesan Council requested a formal report from GALSS each quarter, collated and recorded in the Diocesan Year Book by the fieldworker, showing that all requirements are being met. There was a request for an assurance from the GALSS Committee around the tight accountability structures which are now required.</p> <p>The Diocesan Manager to refer the question of indemnity to the Diocesan Insurance brokers to see what is already covered by the Diocesan policy.</p> <p>It was <b>MOVED</b> by the Right Rev. Ross Bay and <b>SECONDED</b> by the Rev. Sarah Steven-Cross that the Diocesan Council agrees to the Diocese of Auckland taking on the role as an Agency under an Agency Agreement with the Catholic Diocese of Wellington on behalf of the Auckland Grief and Loss Support Services committee.</p> <p style="text-align: right;"><b>AGREED</b></p>
7942.	<p><u>SUSTAINABILITY FIELDWORKER'S REPORT</u></p> <p>Received.</p>
7943.	<p><u>GENERAL SYNOD/TE HINOTA WHANUI</u></p> <p>Received.</p>

7944.	<p><u>CORRESPONDENCE</u></p> <p>No correspondence tabled.</p>
7945.	<p><u>CLOSING</u></p> <p>The next meeting will be on the 28<sup>th</sup> January 2016 and The Rev. Sarah Moss will lead the devotions.</p> <p>The meeting closed at 6:45pm with the Grace.</p>



Chairperson

28 January 2016  
Date

Devotions schedule for future meetings:

28 <sup>th</sup> January 2016	The Rev. Sarah Moss
25 <sup>th</sup> February 2016	The Rev. Clare Barrie
31 <sup>st</sup> March 2016	The Rev. Richard Bonifant
28 <sup>th</sup> April 2016	Ms Trish Hall
26 <sup>th</sup> May 2016	The Rev. Sarah Cross-Stevens
30 <sup>th</sup> June 2016	Mr Garry Smith
28 <sup>th</sup> July 2016	The Rev. Nyasha Gumbeze
25 <sup>th</sup> August 2016	Mr Graham Jones