

DIOCESE OF AUCKLAND
Diocesan Council

MINUTES OF A MEETING HELD AT 4:00PM
ON THURSDAY, 29th OCTOBER 2015 AT NELIGAN HOUSE.

CONFIDENTIAL

CHAIRPERSON: The Right Reverend Ross Bay

7910.	<p><u>PRESENT</u></p> <table style="width: 100%; border: none;"><tr><td style="width: 50%; vertical-align: top;">The Right Rev. Ross Bay The Right Rev. Jim White The Rev. Lucy Nguyen The Rev. Clare Barrie The Rev. Nyasha Gumbeze The Rev. Richard Bonifant The Rev. Sarah Stevens-Cross</td><td style="width: 50%; vertical-align: top;">Mrs Jackie Addis Mrs Karen Spoelstra Mrs Megan Bowden Mr Graham Jones Mrs Deborah Rolland Mr Garry Smith Ms Patricia Hall</td></tr></table> <p><u>In Attendance:</u> Mr Kevin Third (Diocesan Manager) Miss Lynne Usher (Clergy & Ministry Administrator)</p>	The Right Rev. Ross Bay The Right Rev. Jim White The Rev. Lucy Nguyen The Rev. Clare Barrie The Rev. Nyasha Gumbeze The Rev. Richard Bonifant The Rev. Sarah Stevens-Cross	Mrs Jackie Addis Mrs Karen Spoelstra Mrs Megan Bowden Mr Graham Jones Mrs Deborah Rolland Mr Garry Smith Ms Patricia Hall
The Right Rev. Ross Bay The Right Rev. Jim White The Rev. Lucy Nguyen The Rev. Clare Barrie The Rev. Nyasha Gumbeze The Rev. Richard Bonifant The Rev. Sarah Stevens-Cross	Mrs Jackie Addis Mrs Karen Spoelstra Mrs Megan Bowden Mr Graham Jones Mrs Deborah Rolland Mr Garry Smith Ms Patricia Hall		
7911.	<p><u>APOLOGIES</u></p> <p>The Rev. Sarah Moss Lay Canon Dr Briar Peat</p>		
7912.	<p><u>DISCLOSURES OF INTEREST</u></p> <p>Mrs. Jackie Addis disclosed her interest in item 7293</p>		
7913.	<p><u>SCHEDULE OF BUSINESS</u></p>		
7914.	<p><u>MINUTES</u></p> <p>It was MOVED by Mrs Deborah Rolland and SECONDED by Mrs Jackie Addis <i>“THAT the Minutes, as amended, of the meeting held on 17th September 2015 be confirmed as a correct record.”</i></p> <p style="text-align: right;">AGREED</p>		
7915.	<p><u>MATTERS ARISING</u></p> <p>There were no matters arising from the last minutes.</p>		
7916.	<p><u>OTHER MATTERS FOR INCLUSION IN THE AGENDA</u></p> <ul style="list-style-type: none">• A request from the parish of All Saints Howick to withdraw investment funds. (Appendix P)		

7917.	<p><u>BISHOPS' MATTERS</u></p> <p>Bishop Ross reported on:</p> <ul style="list-style-type: none"> • St George's, Epsom where he and Bishop Jim met with the Wardens and the Priests-in-Charge. The Parish has been through a staff restructure. This has been a careful process to enable the Parish to move forward. The Parish has agreed to allow the Bishops to appoint the new Priest-in-Charge for a period of 2 years. Bruce and Diane Miller-Keeley were thanked for an excellent job as interim Priests in Charge. • The Rev. David Holt and the Rev. Peter Davis have passed away. • The Rev. Lucy Nguyen is to join the Selwyn Foundation as a Chaplain. • The Venerable John Blundell is set to retire at the end of the year. The Bishops will revisit the structure of the Episcopal Team. • Various confirmation services where he presided. • Eight new deacons and priests will be ordained in November.
7918.	<p><u>FINANCIAL REPORTS</u></p> <p>It was MOVED from the Chair that Council receives the Audited Accounts for 2014 with some clarifying amendments to presentation issues.</p> <p style="text-align: right;">AGREED</p> <ul style="list-style-type: none"> • Diocesan Council noted the Financial Report for the current period. Council continues to see improvements. The issues are largely coding problems which continue to be rectified. The large Administration deficit is mainly due to Trust Management payments. A small surplus is anticipated. There is a request for page numbers on the financial documents. • It was requested that the 2015 budget be distributed to members, for their consideration, before the November meeting. Revised documentation will be distributed via email. • There was a query concerning the placement within the report of the Enablers' Fund.
7919.	<p><u>CONSOLIDATED ACCOUNTING</u></p> <p>Ms Bridget Morrison joined the meeting at 4:22pm to provide an update on the consolidated accounting project.</p> <ul style="list-style-type: none"> • A request that typing errors in the Confidentiality Agreement be corrected and that Point 2.3 of the Deferral Agreement to be amended. The sample Terms of Participation document will be emailed to members on 30th October 2015. • Diocesan Council will consider the 5 applications for deferral. The November meeting will be the final meeting for consideration of deferrals for the 2016 financial year. • Bishop Jim joined the meeting at 4:53pm. • The Application for Deferral from Waiheke Island LSMU was declined. <p>It was MOVED by the Rev. Sarah Stevens-Cross and SECONDED by Ms Megan Bowden that the following actions be taken:</p> <ul style="list-style-type: none"> • The Application for Deferral from Hillsborough Parish was accepted with a review scheduled after 1 year, as there is an expectation that all parishes will be in the system. • The Application for Deferral from St Matthew's-in-the-City was

	<p>accepted with a review scheduled after 1 year, as there is an expectation that all parishes will be in the system.</p> <ul style="list-style-type: none"> • The Application for Deferral from St Paul's, Symonds Street was accepted with a review scheduled after 1 year, as there is an expectation that all parishes will be in the system. • The Application for Deferral from Pukekohe Parish was deferred pending further information being provided by the parish. Information is also required concerning the Retirement Village as it is part of a parochial trust. <p style="text-align: right;">AGREED</p> <ul style="list-style-type: none"> • The contract between the Diocese and Trust Management was discussed as Members felt that there were no timeframes or benchmarks against which to measure the success and performance of Trust Management Ltd. Diocesan Council felt that something more concrete needed to be put in place and that the timeframes from the Roadshows and the original SLA should be adhered to. • Some of the Co-operating parishes have shown an interest in the scheme. • Bishop Ross thanked Bridget Morrison and Graham Jones for their work on the documentation. <p>Ms Bridget Morrison left the meeting at 5:21pm.</p>
7920.	<p><u>FINANCE AND AUDIT COMMITTEE</u></p> <p>The Diocesan Council registered their thanks to all those who submitted C.V.'s. They reflect a good variety of personal attributes and skills.</p> <p>It was MOVED by Mrs Karen Spoelstra and SECONDED by Mrs Jackie Addis that:</p> <ul style="list-style-type: none"> • The Reverend Linda King • Dr Adrienne Puckey • Ms Jane Bell • Mr Graham Miller • Mr Charles Belcher; <p>be appointed to the Finance and Audit Committee, with Mr Graham Miller acting as Chair.</p>
7921.	<p><u>RESOURCE SHARING MEETINGS WITH TE TAI TOKERAU AND TE MANAWA O TE WHEKE</u></p> <p>Members are asked to respond to the Diocesan Manager with regards to their attendance at this event. An email invitation will be sent out to members. Mr Graham Miller to be invited.</p> <p>It was proposed that members of the Diocesan Council make a return visit to Te Manu O Te Wheke on their site to confirm the Council's willingness to continue the relationship and partnership. Members are asked to consider suitable dates and an amount for a koha.</p>
7922.	<p><u>ANNIVERSARY</u></p> <p>Bishop Jim's 4th Anniversary as a Bishop was acknowledged and celebrated with a presentation. Bishop Ross thanked Bishop Jim for being a strong, good and faithful colleague.</p>

7923.

PROPERTY MATTERS

- Waiheke Island
Geoff Clark and Bishop Jim will meet with the representatives of the LSMU on the 6th November to discuss these proposals. Bishop Jim will report back to the Diocesan Council.
- Ponsonby
Mrs Jackie Addis declared an interest.

The parish of All Saints Ponsonby has requested permission to increase the mortgage on the church
The Diocesan Manager assured the Council that the parish had the financial capacity to service the mortgage.

It was **MOVED** by the Rev. Richard Bonifant and **SECONDED** by the Rev. Nyasha Gumbeze to grant permission to the Parish of All Saints', Ponsonby to increase their mortgage by \$100,000 in order to enable them to upgrade their existing toilet facilities and to install a disability access toilet in the parish hall building.

AGREED

- St Paul's, Symonds Street
Proceeds from the sale of the Huntly Avenue property is accruing interest. The Parish has requested the interest from this money for maintenance of the Church. In line with the Diocesan requirement for investments around property to be used solely for major property costs, the Parish will be asked to provide details of the specific maintenance matters that they wish to address.
- East Tamaki Mission District
Bishop Ross advised the council of an approach form the Somerville Trust to assist with funding for development of the St Paul's site.

The Property Manager's report was accepted.

7924.

MINISTRY UNIT MATTERS

- St Peter's, Pakuranga
The parish has requested that Council assist with the significant legal costs associated with the recent renewal of their child care centre lease.

It was **MOVED** by Mr Graham Jones and **SECONDED** by the Rev. Clare Barrie that Diocesan Council approves the request for financial assistance covering 50% of legal fees incurred re-litigating rent charges and hours of occupancy for the Pakuranga Montessori Learning Centre that leases a portion of their premises.

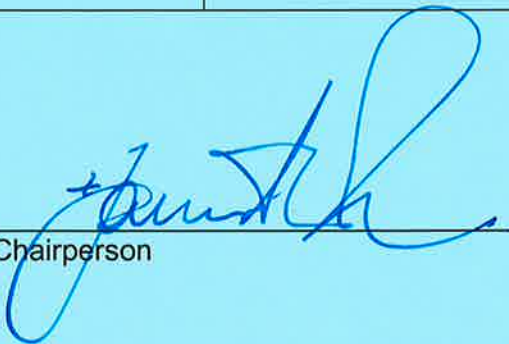
AGREED

- Parish of Otahuhu
The parish has requested permission to withdraw funds from their investment funds to assist with operational expenses.

It was **MOVED** by the Rev. Sarah Stevens-Cross and **SECONDED** by Mrs. Jackie Addis that Diocesan Council approves the withdrawal of \$30,000 from the parish's investment funds to act as a loan until the proposed land sale goes ahead, at which time this amount will be repaid.

AGREED

	<ul style="list-style-type: none"> The Parish of Bombay-Pokeno The parish has requested that it be re-designated as a Mission District <p>It was MOVED by the Rev. Sarah Stevens-Cross and SECONDED by the Rev. Lucy Nguyen that Diocesan Council acknowledges the request of the parishioners to change the status of the parish to become a Mission District.</p> <p style="text-align: right;">AGREED</p> <p>Bishop Ross will write to the parish.</p> <p>The Rev. Nyasha Gumbeze left the meeting 6:24pm.</p> <ul style="list-style-type: none"> The Parish of Howick The parish has requested permission to withdraw investment funds. <p>It was MOVED by Bishop Jim White and SECONDED by Mrs Jackie Addis that Diocesan Council acknowledges the request of the Parish of Howick to withdraw \$25,000 from their investment in the TML balanced fund to ease cash flow restrictions as a result of significant refurbishment of the vicarage.</p> <p style="text-align: right;">AGREED</p> <p>The Rev. Clare Barrie left the meeting at 6.30 pm.</p>
7925.	<p><u>CORRESPONDENCE</u></p> <p>The inwards correspondence was noted:</p> <ul style="list-style-type: none"> Mission News – Auckland City Mission
7926.	<p><u>CLOSING</u></p> <p>The November meeting will be on the 26th November and Ms Megan Bowden will lead devotions.</p> <p>The meeting closed at 6:35pm with the Grace.</p>


Chairperson

26 November 2015
Date

Devotions schedule for future meetings:

28 th January 2016	The Rev. Sarah Moss
25 th February 2016	Mrs Jackie Addis
31 st March 2016	The Rev. Richard Bonifant
28 th April 2016	Ms Trish Hall
26 th May 2016	The Rev. Sarah Cross-Stevens
30 th June 2016	Mr Garry Smith
28 th July 2016	The Rev. Nyasha Gumbeze
25 th August 2016	Mr Graham Jones