

DIOCESE OF AUCKLAND
Diocesan Council

MINUTES OF A MEETING HELD AT 4:00PM
ON THURSDAY, 28th January 2016 AT NELIGAN HOUSE.

CONFIDENTIAL

CHAIRPERSON: The Right Reverend Jim White

7946.	<p><u>PRESENT</u></p> <table style="width: 100%; border: none;"><tr><td style="width: 50%; vertical-align: top;">The Right Rev. Jim White The Rev. Lucy Nguyen The Rev. Clare Barrie The Rev. Nyasha Gumbeze The Rev. Richard Bonifant The Rev. Sarah Stevens-Cross The Rev. Sarah Moss</td><td style="width: 50%; vertical-align: top;">Mrs Jackie Addis Mrs Karen Spoelstra Mrs Megan Bowden Mr Graham Jones Mrs Deborah Rolland Mr Garry Smith Lay Canon Dr Briar Peat</td></tr></table> <p><u>In Attendance:</u></p> <p>Ms Sonia Maugham (Acting Diocesan Manager) Miss Lynne Usher (Clergy & Ministry Administrator)</p>	The Right Rev. Jim White The Rev. Lucy Nguyen The Rev. Clare Barrie The Rev. Nyasha Gumbeze The Rev. Richard Bonifant The Rev. Sarah Stevens-Cross The Rev. Sarah Moss	Mrs Jackie Addis Mrs Karen Spoelstra Mrs Megan Bowden Mr Graham Jones Mrs Deborah Rolland Mr Garry Smith Lay Canon Dr Briar Peat
The Right Rev. Jim White The Rev. Lucy Nguyen The Rev. Clare Barrie The Rev. Nyasha Gumbeze The Rev. Richard Bonifant The Rev. Sarah Stevens-Cross The Rev. Sarah Moss	Mrs Jackie Addis Mrs Karen Spoelstra Mrs Megan Bowden Mr Graham Jones Mrs Deborah Rolland Mr Garry Smith Lay Canon Dr Briar Peat		
7947.	<p><u>APOLOGIES</u></p> <p>Ms Patricia Hall The Right Rev. Ross Bay</p>		
7948.	<p><u>DISCLOSURES OF INTEREST</u></p> <p>Mrs Jackie Addis declared an interest in Agenda item 4.3. The Ponsonby parish owns the house the Grey Lynn parish is using as a vicarage.</p>		
7949.	<p><u>DEVOTIONS</u></p> <p>The Rev. Sarah Moss.</p> <p>Ms Sonia Maugham was welcomed and thanked for all she has taken on following the death of the Diocesan Manager, Kevin Third.</p>		
7950.	<p><u>2.3 CONFIRMATION OF MINUTES</u></p> <p>It was MOVED by the Rev. Lucy Nguyen and SECONDED by Ms Megan Bowden <i>“THAT the Minutes of the meeting held on 29th October 2015 be confirmed as a correct record.”</i> AGREED</p>		
7951.	<p><u>MATTERS ARISING</u></p> <p><u>Joint Resource Sharing And Partnership Commission - First Meeting</u></p> <p>An email will be sent to Council Members from the Diocesan Office with the relevant information, date, place and time. Members are asked to respond to this email indicating their availability to attend.</p>		

7952.	<p><u>2.4 MATTERS OUTSTANDING</u></p> <p>2.4.1 <i>Anglican Trust for Women and Children: Request from Kevin Brewer of ATWC regarding sharing of legal costs. Item to be deferred until Bishop Ross has been in contact with Kevin Brewer.</i></p> <p>This item was further postponed.</p> <p>2.4.2 St Mary's Home Trust Distribution It was MOVED by Mrs Jackie Addis and SECONDED by Mrs Deborah Rolland that the St Mary's Homes Trust distribution of \$150,000 to be distributed in equal parts to Te Whare Ruruhau o Meri and the Anglican Trust for Women and Children.</p> <p style="text-align: right;">AGREED</p> <p>2.4.3 <i>Further to November's Diocesan Council meeting, explanatory information has been requested from St Georges Epsom regarding discussions around a \$40k loan and resetting strategies from the Parish. If available by 28 January, this information will be tabled and if need be, moved to a decision item.</i></p> <p>The Vestry of St George's, Epsom is meeting tonight (28th January 2016). The Rev. Bruce Keeley will forward more information to the Diocesan Council at the next Council meeting.</p> <p>4:20pm The Rev. Richard Bonifant joined the meeting.</p>
7953.	<p><u>3. FINANCE REPORT</u></p> <p>3.1 The accounts for the month ended December 2015 were received.</p> <p>Council has identified the need to look at contributions over the next three years as well as the budget over the next three years.</p> <p>3.2 Finance and Audit Committee Report</p> <p>The Finance and Audit Committee will be meeting in the 2nd week of February. The members will be invited to attend the next Diocesan Council meeting.</p> <p>The Council notes that the financial information given to them recently is superior to what has been presented in the past, but the figures are concerning.</p> <p>The Finance and Audit Committee will enable the Diocesan Council to:</p> <ol style="list-style-type: none"> a) Get a clearer picture as to whether the budget is realistic; b) Be assured that expenses can be tracked; c) See what and where cuts can be made; d) Pinpoint quota payment vulnerabilities regarding the ability and willingness of parishes to pay their allotted quotas. The current system creates an uncertain revenue stream. <p>The Mission and Ministry Team is currently looking for key areas in the Diocese to be incorporated into a strategic plan.</p> <p>The Diocesan Admin Team is requested to prepare documentation concerning quota figures with quantitative data showing how the quota per parish is calculated.</p>

	<p>3.3 Consolidated Accounting Update</p> <p>The Consolidated Accounting Update from Ms Bridget Morrison was accepted with continued thanks to Bridget for her hard work.</p> <p>3.4 The draft budget is received.</p> <p>It was MOVED from the Chair that the Diocesan Council accept the reports as tabled and the Council's concerns be registered with the Finance and Audit Committee. The Council has requested a budget report from the Finance and Audit Committee to be tabled at the February meeting.</p> <p style="text-align: right;">AGREED</p>
7954.	<p><u>4. DECISION PAPERS AND APPOINTMENTS</u></p> <p>4.2 Recruitment for a new Diocesan Manager.</p> <p><i>Diocesan Council to evaluate the requirements of the role, approve commencing the recruitment process and set guidelines and expectations.</i></p> <p>It was MOVED from the Chair that the Council accepts the proposal from HR 2Go Recruitment Agency and agrees to engage this company subject to negotiating their price.</p> <p style="text-align: right;">AGREED</p> <p>It was noted that the Position Description needs some changes and additions and while some suggestions were raised by members of the Council, they agreed to leave the Bishops to finalize this.</p> <p>It was agreed that the Bishops would make appointments to the selection panel.</p> <p>4.3 St Columba, Grey Lynn</p> <p><i>Request to appoint a Commission to prepare a Scheme of Reconstruction in response to the financial difficulties of the Parish.</i></p> <p>Mrs Jackie Addis voiced her concern that the Bishops, in renting the All Saints Ponsonby vicarage for the Vicar of St Columba Grey Lynn, have committed the Diocesan Council to unforeseen expenses in the way of rent of \$1200 per week for one year.</p> <p>It was MOVED from the Chair that Council resolves to appoint a Commission under Clause 19 of the Ministry Unit State to proceed with the Scheme of Construction. Archdeacon Carole Hughes to recommend names to Bishop Ross.</p> <p style="text-align: right;">AGREED</p> <p>4.4 Police Vetting Policy</p> <p><i>Policy for distribution to Diocese on Police Vetting procedures. For review and approval.</i></p> <p>The Police have shifted the onus of proof of identity to the Diocese. Karen Spoelstra reminded the Council that two forms of identification are now needed and must to be checked by a approved representative of the Diocese. These changes need to be communicated to Ministry Units including a copy of the new form.</p> <p>It was MOVED by Mrs Deborah Rolland and SECONDED by Mrs Karen Spoelstra that the new police vetting policy be approved subject to checking the Vulnerable Children's Act.</p> <p style="text-align: right;">AGREED</p>

	<p>4.5 Potential for sale of the Waiuku plant <i>The Diocesan Office has been approached by an interested buyer for church, hall and vicarage at Waiuku. Diocesan Council to consider whether sale is an option at this stage</i></p> <p>Diocesan Council agreed that they wish to honour the commitment made in June 2014 to the Waiuku community that the Church building be retained and not sold for at least 5 to 10 years and therefore are not interested in selling the plant at this moment.</p> <p>4.6 Reappointment of Gideon Smales Trustees, John Jenkins and John Steele.</p> <p>It was MOVED by the Rev. Sarah Moss and SECONDED by the Rev. Clare Barrie that John Jenkins and John Steele be reappointed as Trustees of the Gideon Smales Trust.</p> <p style="text-align: right;">AGREED</p> <p>4.7 Reappointment of Friendship House Trustee, Diane Miller-Keeley. It was MOVED by the Rev. Richard Bonifant and SECONDED by the Rev. Clare Barrie that Diane Miller-Keeley be reappointed as Trustee of Friendship House.</p> <p style="text-align: right;">AGREED</p> <p>4.8 Cathedral Committee Diocesan Council nominated Mrs Deborah Rolland and the Rev. Lucy Nguyen as Council representatives on the Cathedral Consecration Committee. Both nominations were accepted.</p>
7955.	<p><u>5. INFORMATION PAPERS AND CORRESPONDENCE</u></p> <p>5.1 Northern Urban Rural Mission (NURM)</p> <p>Letter of thanks was accepted. Giving consideration to the 2016 budget concerns, the Council requires further information regarding the programmes that the funding supports prior to confirming any future funding.</p> <p>5.2 Diocesan Council Planning Days</p> <p>Apologies were tendered by Sarah Stevens-Cross and Megan Bowden for both the Friday and Saturday and Karen Spoelstra for the Friday night.</p> <p>5.3 The report from the Gideon Smales Trust was received.</p>
7956.	<p><u>CLOSING</u></p> <p>The meeting closed at 6:10pm with the Grace.</p>


Chairperson

25/2/2016
Date

Devotions schedule for future meetings:

25 th February 2016	The Rev. Clare Barrie
31 st March 2016	The Rev. Richard Bonifant
28 th April 2016	Ms Trish Hall
26 th May 2016	The Rev. Sarah Cross-Stevens
30 th June 2016	Mr Garry Smith
28 th July 2016	The Rev. Nyasha Gumbeze
25 th August 2016	Mr Graham Jones