

DIOCESE OF AUCKLAND
Diocesan Council

MINUTES OF A MEETING HELD AT 4:00PM
ON THURSDAY, 17th SEPTEMBER 2015 AT NELIGAN HOUSE.

CONFIDENTIAL

CHAIRPERSON: The Right Reverend Jim White

7891.	<p><u>EUCHARIST</u></p> <p>At 4pm, a Eucharist was held in the Bishop's Chapel, Neligan House.</p>														
7892.	<p><u>PRESENT</u></p> <table><tr><td>The Right Rev. Ross Bay</td><td>Mrs Jackie Addis</td></tr><tr><td>The Right Rev. Jim White</td><td>Mrs Karen Spoelstra</td></tr><tr><td>The Rev. Lucy Nguyen</td><td>Mrs Megan Bowden</td></tr><tr><td>The Rev. Clare Barrie</td><td>Mr Graham Jones</td></tr><tr><td>The Rev. Nyasha Gumbeze</td><td>Mrs Deborah Rolland</td></tr><tr><td></td><td>Mr Garry Smith</td></tr><tr><td></td><td>Ms Patricia Hall</td></tr></table> <p><u>In Attendance:</u> Ms Sonia Maugham (Acting Diocesan Manager/Senior Administrator) Miss Lynne Usher (Clergy & Ministry Administrator)</p>	The Right Rev. Ross Bay	Mrs Jackie Addis	The Right Rev. Jim White	Mrs Karen Spoelstra	The Rev. Lucy Nguyen	Mrs Megan Bowden	The Rev. Clare Barrie	Mr Graham Jones	The Rev. Nyasha Gumbeze	Mrs Deborah Rolland		Mr Garry Smith		Ms Patricia Hall
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7893.	<p><u>APOLOGIES</u></p> <p>The Rev. Richard Bonifant The Rev. Sarah Stevens-Cross The Rev. Sarah Moss Canon Dr Briar Peat Mr Kevin Third (abroad)</p>														
7894.	<p><u>WELCOME TO NEW MEMBERS</u></p> <p>Bishop Jim welcomed the members of the Diocesan Council and especially the two new Lay members, Mr Garry Smith and Ms Patricia Hall.</p> <p>Each Council member was given an opportunity to introduce themselves; the Ministry Unit to which they belong, an exciting initiative and a challenge their Ministry Unit is currently facing and a passion or interest which they pursue when they are not working for the church.</p> <p>The Bishops gave an overview of the purpose for Diocesan Council and its governance, and summarised the key areas of work over the past year, along with some on-going matters.</p> <p>Gratitude was expressed to Ms Megan Bowden for the Diocesan Council Report to Synod 2015.</p>														

7895.	<p><u>CONSOLIDATED ACCOUNTING</u></p> <p>At 5:45pm Ms Bridget Morrison joined the meeting.</p> <p>There was general discussion surrounding the Consolidated Accounting venture largely in relation to Appendices C (Terms and Conditions for Deferral of Entry) and D (Confidentiality Agreement between Diocese and Trust Management). The key discussion points were:</p> <ul style="list-style-type: none"> • The content of the documents and their implications • The terminology “exemption” verses “deferral” • Potential criteria for having deferred entry to Consolidated Accounting, the deferral period and the option of renewal. • Terms and Conditions of being included in the Consolidated Accounting service so that the obligations and expectations of all parties are understood. • Managing the risk to our charitable status in the case of non-compliance with the new Accounting regulations and any subsequent penalties and interventions. <p>Members agreed that the term deferral should be used in place of exemption and requested that the word “deferral” replace the word “exemption” in the text. Bishop Ross reminded members that prior to Synod a decision had been made to allow Ministry Units to apply annually for renewal of a deferral.</p> <p>Mr Graham Jones offered to meet with Bridget Morrison to make changes and corrections to the tabled Appendices C and D and work on other agreements and documents as required.</p> <p>ACTION: Amended appendices and other documentation requiring Council ratification will be circulated to members via email prior to the next meeting.</p> <p>Diocesan Council commended Bridget on her work.</p> <p>Ms Bridget Morrison left the meeting at 6:15pm</p>
7896.	<p>At 6:15pm the meeting adjourned to the Selwyn Library for dinner.</p> <p>Bishop Jim left the meeting at 7pm.</p> <p>The meeting reconvened at 7pm with Bishop Ross in the Chair.</p>
7897.	<p><u>DISCLOSURES OF INTEREST</u></p> <p>There were no disclosures of interest.</p>
7898.	<p><u>SCHEDULE OF BUSINESS</u></p> <p>Scheduling of a meeting with the Auckland City Mission was deferred to the February 2016 agenda.</p> <p>There followed a general discussion of feedback from Synod 2015.</p>

7899.	<p><u>MINUTES</u></p> <p>Amendments:</p> <ul style="list-style-type: none"> • Item 7872 – include Mr Graham Miller • Item 7886 – the words “for possible inclusion in the budget” to be added to the last sentence which now reads: <i>“This will be referred to the new Finance and Audit Committee for possible inclusion in the budget.”</i> <p>It was MOVED by the Rev. Clare Barrie and SECONDED by Mrs Deborah Rolland <i>“THAT the Minutes, as amended, of the meeting held on 27th August 2015 be confirmed as a correct record.”</i></p> <p style="text-align: right;">AGREED</p>
7900.	<p><u>MATTERS ARISING</u></p> <p>There were no matters arising from the last minutes.</p>
7901.	<p><u>OTHER MATTERS FOR INCLUSION IN THE AGENDA</u></p> <ul style="list-style-type: none"> • August 2015 Financial Report • Establishment of Synod Membership and Participation Working Party • Application from St Margaret’s to change date of AGM
7902.	<p><u>ESTABLISHMENT OF THE FINANCE AND AUDIT COMMITTEE</u></p> <p>Bishop Ross opened the discussion by explaining that the purpose of the Finance and Audit Committee is to present the Council with financial information in a useful format that will assist with governance decisions and stewardship for the funds of the Diocese. The core role of the Committee will include; financial reporting, assisting the Council with finance related decisions, recommending the Auditors, forming the audit process, monitoring financial positions and Trust Management’s performance.</p> <p>A formal charter for this Committee will need to be established to confirm the Committee’s brief and responsibilities.</p> <p>Diocesan Council will co-opt people from the wider Diocese to join the Committee who have the appropriate financial experience and qualifications.</p> <p>Diocesan Council appointed representatives</p> <ul style="list-style-type: none"> • Mr Graham Jones • Mr Garry Smith <p>Additional names put forward were:</p> <ul style="list-style-type: none"> • Mr Graham Miller, Parish of Meadowbank • The Rev. Linda King, Parish of Clevedon • Ms Jane Bell, St Mark’s, Remuera • Mr Charles Belcher, St Paul’s, Symonds Street • Dr Adrienne Puckey, St Luke’s, Mt Albert <p>The first steps are to:</p> <ul style="list-style-type: none"> • Appoint a Chair • Draw up a Charter • Oversee reformatting the accounts to be presented in a useful format • Establish an Auditor appointment process

7903.	<p><u>FINANCIAL REPORTS</u></p> <p>The August Finance Report was tabled and received by members.</p>
7904.	<p><u>ANGLICAN TRUST FOR WOMEN AND CHILDREN</u></p> <p>Diocesan Council may appoint up to 6 Trustees to the Board of ATWC.</p> <p>It was MOVED by Bishop Ross <i>“THAT the following people be appointed as Trustees of the Anglican Trust for Woman and Children and that the Trustees look towards renewal and refreshment in their appointments.”</i></p> <ul style="list-style-type: none"> • Nicola Christie • Evan Davies • Norman Johnston • Dianne Kenderdine • Lynley Payton <p style="text-align: right;">AGREED</p> <p>It was noted that there is one vacancy and that it is the preference of the ATWC Board Chair that a Clergy person be appointed. Work to identify a suitable candidate is ongoing.</p>
7905.	<p><u>SYNOD MEMBERSHIP AND PARTICIPATION WORKING PARTY</u></p> <p>The aim of this Working Party is to review Synod membership and participation, to encourage a younger voice to be heard at Synod and to look into the possibilities of limiting the term for Lay Synod representatives.</p> <p>A Chair will need to be appointed in order to establish this group.</p> <p>ACTION: Diocesan Council will approach The Rev. Richard Bonifant to convene the Working Party. Trish Hall expressed interest in her involvement in the group and The Rev. Michael Berry and The Rev. Bryan Haggitt were also mentioned as suitable candidates.</p> <p>Mrs Karen Spoelstra suggested the following as suitable youth candidates for the group:</p> <ul style="list-style-type: none"> • Jeremy Harris • Nathan McDougall • Eleanor Calder
7906.	<p><u>PROPERTY MATTERS</u></p> <p>The Property Manager’s report was noted.</p>
7907.	<p><u>APPLICATION FROM ST MARGARET’S TO CHANGE DATE OF AGM</u></p> <p>MOTION: that Diocesan Council approves, under clause 82 of the Ministry Unit Statute 2013, the next Annual General Meeting of the Parish of St Margaret’s, Hillsborough be deferred until the period 1st March to 30th April 2016, with a corresponding extension of the current Vestry and Churchwardens’ term of office.</p> <p>It was MOVED by Mrs Jackie Addis and SECONDED by Mrs Deborah Rolland.</p> <p style="text-align: right;">AGREED</p>

7908.	<p><u>CORRESPONDENCE</u></p> <p>The inwards correspondence was noted:</p> <ul style="list-style-type: none"> • Letter from Te Tai Tokerau notifying Diocesan Council of the recent appointments to the Janet Hancock Memorial Fund and the Hostel of the Holy Name representing Te Pihopatanga o Te Tai Tokerau • August report from Anglican SPACE. • Letter and newsletter received from the Child Poverty Action Group
7909.	<p><u>CLOSING</u></p> <p>The October meeting will be on the 29th October and Mrs Karen Spoelstra will lead devotions.</p> <p>The meeting closed at 7:55pm.</p>



Chairperson



Date

Devotions schedule for future meetings:

29 th October 2015	Mrs Karen Spoelstra
26 th November 2015	Ms Megan Bowden
28 th January 2016	The Rev. Sarah Moss
25 th February 2016	Mrs Jackie Addis
31 st March 2016	The Rev. Richard Bonifant
28 th April 2016	Ms Trish Hall
26 th May 2016	The Rev. Sarah Cross-Stevens
30 th June 2016	Mr Garry Smith
28 th July 2016	The Rev. Nyasha Gumbeze
25 th August 2016	Mr Graham Jones