

**DIOCESE OF AUCKLAND
Diocesan Council**

**Minutes of the Meeting held at 4pm
On Thursday 28 September 2017, Boardroom, Neligan House**

CHAIRPERSON: The Right Reverend Jim White

8311.	<p>Present</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">The Right Rev Ross Bay</td> <td style="width: 50%;">Mrs Jackie Addis</td> </tr> <tr> <td>The Right Rev Jim White</td> <td>Ms Patricia Hall</td> </tr> <tr> <td>The Rev Clare Barrie</td> <td>Mr David Howe</td> </tr> <tr> <td>The Rev Andrew Coyle</td> <td>Ms Amanda Mark</td> </tr> <tr> <td>The Rev Johnathan Grant</td> <td>Ms Deborah Rolland</td> </tr> <tr> <td>The Rev Bryan Haggitt</td> <td>Mr Garry Smith</td> </tr> <tr> <td>The Rev Josh Jones</td> <td>Ms Karen Spoelstra</td> </tr> </table> <p>In Attendance</p> <p>Ms Sonia Maugham (Diocesan Manager) Ms Valonia Dsouza (Minute Secretary)</p>	The Right Rev Ross Bay	Mrs Jackie Addis	The Right Rev Jim White	Ms Patricia Hall	The Rev Clare Barrie	Mr David Howe	The Rev Andrew Coyle	Ms Amanda Mark	The Rev Johnathan Grant	Ms Deborah Rolland	The Rev Bryan Haggitt	Mr Garry Smith	The Rev Josh Jones	Ms Karen Spoelstra
The Right Rev Ross Bay	Mrs Jackie Addis														
The Right Rev Jim White	Ms Patricia Hall														
The Rev Clare Barrie	Mr David Howe														
The Rev Andrew Coyle	Ms Amanda Mark														
The Rev Johnathan Grant	Ms Deborah Rolland														
The Rev Bryan Haggitt	Mr Garry Smith														
The Rev Josh Jones	Ms Karen Spoelstra														
8312.	<p>Apologies</p> <p>The Rev Jordan Greatbatch</p>														
8313.	<p>Chapel</p> <ul style="list-style-type: none"> • The Diocesan Council meeting started with a Eucharist in the Chapel led by Bishop Jim at 4.00 pm. 														
8314.	<p>Welcome</p> <ul style="list-style-type: none"> • Rev Andrew Coyle, Rev Josh Jones, Rev Johnathan Grant, Rev Bryan Haggitt, and Ms Amanda Mark were appointed to Diocesan Council at Synod 2017. • Bishop Ross welcomed the newly elected members to Diocesan Council. 														
8315.	<p>Confirmation of Agenda</p> <p>The Chair confirmed the agenda.</p>														
8316.	<p>Member's Interest – Schedule of Disclosure</p> <ul style="list-style-type: none"> • Members were asked to email the minute secretary their register of interests. • St Augustine Agreement of Mission Venture – Amanda Mark declared an interest. • Auckland City Mission – Bishop Jim White declared an interest. 														

8317.	<p>Confirmation of Minutes</p> <p><i>It was MOVED by Karen Spoelstra and SECONDED by Clare Barrie that the minutes of the meeting held on the 31 August 2017 be confirmed as a true and correct record.</i></p> <p style="text-align: right;">AGREED</p>
8318.	<p>Matters Outstanding</p> <p>Schedule of Business</p> <ul style="list-style-type: none"> • Hospital Chaplaincy – The Diocesan Manager has completed the research into the contribution of the Diocese towards hospital chaplaincy. • Hui Amorangi Ki Te Manawa O Te Wheke Trust Board Meeting – Don Shaw, administrator has been sent an email with new dates. We are awaiting his response. An email to be sent out to all Council members once the date has been confirmed inviting them to attend the meeting. • Diocesan Governance Structure – Diocesan Council to request Matthew Ockleston to attend the October meeting to speak about the governance and legal structure. • UCANZ Auckland Regional Forum – The Rev Nyasha Gumbeze has agreed to be the Diocesan Representative at the forum. • Stipends and Pensions Committee – As the vacancy was not filled at Synod, the Committee continues to look for a suitable candidate. • Use of Capital Funds – Data has been collated and this matter will be added to the agenda at a future meeting.
8319.	<p>Diocesan Property Portfolio</p> <ul style="list-style-type: none"> • Diocesan Council receives requests from across the Diocese for funds to assist with repairs and maintenance of plant. It is important that the Diocesan Council manage these requests proactively by creating a group to look at how the Diocese manages its properties so that assets can work better for the Diocese and funds are made available for the Diocesan mission and ministry work. • A working group to be formed with Diocesan Property Manager. Terms of reference to be developed by the working group which are to be submitted to Diocesan Council. • The Rev Clare Barrie, David Howe, Karen Spoelstra and Garry Smith to work with Diocesan Manager and Diocesan Property Manager on the terms of reference.

8322.

Finance Report

Finance and Audit Committee Report

Garry Smith presented the Finance and Audit Committee report to the Council.

Updates from the Finance and Audit Committee meeting:

- **New Diocesan Council members**

The Committee has invited new and existing Diocesan Council members to attend the Committee's October or November meeting so that members can be orientated to the work of the Council.

- **Membership**

With Graham Jones completing his term on Diocesan Council, the Committee currently has only one Diocesan Council representative. It was agreed that there should be two Diocesan Council representatives. Ms Amanda Mark indicated that she was willing to be a member of the Committee.

The Diocesan Council has requested that Graham Jones continue on the Committee for another year.

When the Committee was appointed, Graham Miller was appointed as Chair for a year due to his background and knowledge of Diocesan finances. However, as the group is a Diocesan Council sub committee, it was decided that a Diocesan Council representative be appointed as the Chair of the Committee. Mr Garry Smith agreed to accept this role.

- **Terms of Reference**

The terms of reference will be reviewed on the completion of the five-year financial plan of the Diocese. The Committee is working towards developing a capital fund budget. Once that is achieved, the Committee will have a clearer picture of the Terms of Reference.

- **Operating Reserve**

The Committee recommends that a further \$100K be transferred to the operating reserve to ensure that the Diocese can maintain sufficient funds on hand to meet up to two months of operating costs.

At its April meeting, Diocesan Council approved \$200K to be transferred to the operating reserve.

- **August 2017 Finance Report**

Garry Smith spoke to the finance report and the financial position of the Diocese.

	<p><i>It was MOVED from The Chair that Garry Smith be appointed as the Chair of the Finance and Audit Committee.</i></p> <p style="text-align: right;">AGREED</p> <p><i>It was MOVED from The Chair that Amanda Mark be appointed as the Diocesan Council representative on the Finance and Audit Committee.</i></p> <p style="text-align: right;">AGREED</p> <p><i>It was MOVED by Garry Smith and SECONDED by Jackie Addis that a further \$100,000 be transferred to the operating reserve bringing the total of the operating reserve to \$300,000.</i></p> <p style="text-align: right;">AGREED</p>
8323.	<p>Auckland City Mission</p> <p>Bishop Ross spoke to the Auckland City Mission Report that was tabled at the meeting. Bishop Jim was thanked for his work as Chair of the Mission Board. The government has gifted \$18 million to the Auckland City Mission redevelopment project. Foundation North has donated a further \$10 million to this project.</p> <p>Funds from the sale of the Point Chevalier church property are held by Diocesan Council. The congregation of the Church of the Ascension were strong supporters of the Auckland City Mission and were hoping that some of the proceeds of the sale would be gifted to Auckland City Mission.</p> <p>It was recommended by the Bishops that the Diocesan Council make a gift to the Auckland City Mission for its building development work from the sale proceeds of Point Chevalier plant.</p> <p>Diocesan Council members noted the work being done by a working group to develop a policy on the use of capital funds, and that further proceeds from the Pt Chevalier sale would be subject to this policy. It was also noted that there were long-standing in principle decisions to support development projects at North West Anglican and Flat Bush.</p> <p><i>It was MOVED by Bishop Ross Bay and SECONDED by David Howe by that a gift of \$500,000 be made from the Point Chevalier sale proceeds towards the building development work at Auckland City Mission.</i></p> <p style="text-align: right;">AGREED</p>

	<p>Decision Papers</p> <p>8324. Diocesan Council Lay Representative – Elections</p> <p>At Synod 2017, Diocesan Council had two lay vacancies. Amanda Mark was elected as the lay representative at Synod. As one vacancy remained, Diocesan Council invited lay members of Synod to apply for this vacancy. This invitation was in accordance with The Standing Committee Statute 2001 Clause 19.</p> <p>The Chair advised that consideration be given to representation from youth, geographical area and the principle of equal gender representation.</p> <p>Diocesan Council will consider the nominations and elect a lay member at the next meeting.</p> <p>8325. Parish of St Margaret’s Hillsborough – Request to refinance existing loan</p> <p>In June 2014, Diocesan Council had approved St Margaret’s proposed building project to improve the functionality of its premises in order to support and enhance mission and ministry. The project was funded with a combination of the sale of rental property at 108 Hillsborough Road, and loans from Parishioners, Parish Trust and Christian Savings.</p> <p>St Margaret’s is seeking approval to refinance the Parish’s existing debts of \$850,000 with Christian Savings over a 15-year term.</p> <p style="text-align: center;"><i>It was MOVED by Garry Smith and SECONDED by Jackie Addis that Diocesan Council approve St Margaret’s request to refinance their loan of \$850,000 with Christian Savings on a 15 year term, with a proviso that they satisfy all criteria set by the General Trust Board</i></p> <p style="text-align: right;">AGREED</p> <p>8326. All Saints Birkenhead – Request for funds from Diocesan Council</p> <p>All Saints, Birkenhead are in the initial stages of planning their kitchen and hall upgrade which will enable them to deliver better services to the wider community and increase the revenue achieved from hiring the hall.</p> <p>The Ministry Unit has received a grant of \$40,000 from Foundation North but still need an additional \$10,000 to fully complete the project. Hence, they request that Diocesan Council consider making a financial contribution of \$10,000 to help complete the project.</p> <p>Due to the maintenance nature of this request and that the Diocesan Council has declined similar requests in the past, All Saints Birkenhead’s request for funding has been declined.</p>
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<p>8327.</p>	<p>Mangawhai – Wellsford MD – Request to access funds</p> <p>In 2016, Diocesan Council approved the expenditure of \$520,000 for the purchase of the land and construction of the vicarage for Mangawhai and Wellsford MD.</p> <p>However, the costs have exceeded the approval by \$9,190. There was an initial overspend of \$5,000. Wellsford MD governing body has approved a subsequent overspend of \$4,190.</p> <p>Diocesan Council has expressed concerns regarding the overspend and has agreed that no further monies will be approved from the MD’s capital funds to assist with any further costs.</p> <p><i>It was MOVED from The Chair that Diocesan Council approve the drawdown of up to a further \$15,000 from Wellsford MD Capital Funds Investment to cover the over spend and pay outstanding invoices, and that all further small expenses relating to the vicarage-building project be covered by their general operating/repairs and maintenance budget.</i></p> <p style="text-align: right;">AGREED</p>
<p>8328.</p>	<p>Working Group Update</p> <p>Quota</p> <p>David Howe spoke to the report. At Synod 2017, the bill was passed and quota was made compulsory. However, Ministry Units will have the option to apply for relief.</p> <p>It was recommended that an advisory group be set up to develop the terms and reference for the appeals process.</p> <p>The advisory group will comprise of David Howe, John Carr, the Diocesan Manager, and an Archdeacon. Diocesan Council has requested that the working group may second additional members from the Diocese to this group. A report will be presented to Diocesan Council at its October meeting.</p> <p>It was recommended that the quota budget be increased by 10 percent. A budget will be submitted at the October meeting.</p> <p><i>It was MOVED from The Chair that the quota budget be increased by 10 percent.</i></p> <p style="text-align: right;">AGREED</p>

8329.	<p>Decision Papers – Continued</p> <p>Te Kotahitanga – Equity and Funding Distribution of St John’s College Trust</p> <p>St John’s College Trust supports a large majority of the education and mission of the Anglican Church in Aotearoa, New Zealand and Polynesia.</p> <p>Te Kotahitanga has been tasked with the stewardship of these funds for Tikanga Pakeha and is working on a strategic plan for 2017 and beyond to ensure that the Church’s priorities are achieved and that its recommendations on the distribution of those funds are transparent, accountable and equitable.</p> <p>Te Kotahitanga is asking for feedback regarding the concerns of each Ministry Body and any current inequities that they may need to address. The feedback needs to be provided by the 31 October 2017.</p> <p>Karen Spoelstra, Bishop Jim White, Clare Barrie and Diocesan Manager to work together to consider the current funding distribution model and to email their findings and recommendation to Diocesan Council by the 20 October with a view to make a final submission to Te Kotahitanga by the 31 October 2017. Diocesan Council has requested that working group second additional members from the Diocese to this group.</p>
8330.	<p>Auckland City Mission Presentation</p> <p>The meeting adjourned to the Selwyn Library to meet with Chris Farrelly, Auckland City Missioner and Joanna Pidgeon, City Mission Trustee from the City Mission.</p> <p>Chris Farrelly briefed Diocesan Council on the City Mission project to build supportive housing for the homeless with co-located wraparound services to attend to their needs.</p> <p>Bishop Ross advised Chris Farrelly that Diocesan Council will be making a gift of \$500,000 on behalf of the Diocese of Auckland to help with this project. Chris expressed the gratitude of the Mission for the gift and its indication of the partnership shared with the Diocese.</p>

8331.	Closing The meeting closed at 6.40 pm. The next meeting will be held on the 26 October 2017 from 4.00pm in the Boardroom, Neligan House.
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Signature: 

Date: 2 November 2017