

DIOCESE OF AUCKLAND
Diocesan Council

MINUTES OF A MEETING HELD AT 4:00PM
ON THURSDAY, 30th APRIL 2015 IN THE BOARDROOM, NELIGAN HOUSE

CONFIDENTIAL

CHAIRPERSON: The Right Reverend Ross Bay

7804.	<p><u>PRESENT</u></p> <table style="width: 100%; border: none;"><tr><td style="width: 50%; vertical-align: top;">The Right Rev. Ross Bay The Right Rev. Jim White The Rev. Lucy Nguyen The Rev. Clare Barrie Lay Canon Dr Briar Peat The Rev. Sarah Moss The Rev. Richard Bonifant</td><td style="width: 50%; vertical-align: top;">Mrs Jackie Addis Mr Edward Swift Mrs Karen Spoelstra Mr Graham Jones Mrs Megan Bowden</td></tr></table> <p><u>In Attendance:</u> Mr Kevin Third (Diocesan Manager) Miss Lynne Usher (Clergy & Ministry Administrator)</p>	The Right Rev. Ross Bay The Right Rev. Jim White The Rev. Lucy Nguyen The Rev. Clare Barrie Lay Canon Dr Briar Peat The Rev. Sarah Moss The Rev. Richard Bonifant	Mrs Jackie Addis Mr Edward Swift Mrs Karen Spoelstra Mr Graham Jones Mrs Megan Bowden
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7805.	<p><u>APOLOGIES</u></p> <p>The Rev. Nyasha Gumbeze Mrs Deborah Rolland Mr Graham Miller The Rev. Sarah Stevens-Cross</p>		
7806.	<p><u>OPENING DEVOTIONS</u></p> <p>Mrs Megan Bowden</p>		
7807.	<p><u>DISCLOSURES OF INTEREST</u></p> <p>There were no disclosures of interest.</p>		
7808.	<p><u>MINUTES</u></p> <p>It was MOVED by Mrs Jackie Addis and SECONDED by the Rev. Clare Barrie <i>“THAT the Minutes of the meeting held on 26th March 2015 be confirmed as a correct record.</i></p> <p style="text-align: right;">AGREED</p>		

7809.	<p><u>MATTERS ARISING NOT DEALT WITH ELSEWHERE</u></p> <p>Bishop Ross announced the resignation of Mrs. Lynne Trenwith as a member of the General Trust Board. Mrs. Trenwith was appointed to the board in 2006 and was also the chair of the Vaughan Park Governance Board. Personal reasons were cited. The Diocesan Manager will write a letter of thanks on behalf of the council.</p> <p>Bishop Ross advised that there are now two vacancies on the General Trust Board. The succession committee is considering possible nominations.</p>
7810.	<p><u>BISHOPS' MATTERS</u></p> <ul style="list-style-type: none"> • Update on the parish of St George's, Epsom <ul style="list-style-type: none"> ○ The Reverend Martyn Day has indicated his intention to resign as vicar. ○ Bishops Ross and Jim will chair the parish AGM tonight, 30th April. ○ A key issue of the AGM will be to establish on-going governance of the parish. ○ The Reverends Bruce Keeley and Diane Miller-Keeley have been appointed as interim Priests in Charge. ○ Their main task will be to develop vestry governance and staff structure. ○ This must be in place before the appointment of a new vicar. This will also give time for healing and reconciliation.
7811.	<p><u>PROPERTY MATTERS</u></p> <p>The Property Manager's report was noted.</p>
7812.	<p><u>BOARD APPOINTMENT OF SELWYN FOUNDATION</u></p> <p>It was noted that the Selwyn Foundation appointed Mr. Ben Green to its board at their AGM.</p>
7813.	<p><u>REAPPOINTMENT OF ANGLICAN TRUSTS BOARD TRUSTEES</u></p> <p>In accordance with the Anglican Trusts Board Statute Diocesan Council is required to elect members to the board annually. The current members of the board are Mr Graham Miller (chair), Mr. Grant Graham and Mr. Geoffrey Lawrence. Members were requested to consider re-appointing all three trustees to a further term.</p> <p>MOTION: that Diocesan Council appoints Mr Graham Miller, Mr Grant Graham and Mr Geoffrey Lawrence. In accordance with the Anglican Trusts Board Statute.</p> <p>MOVED by The Rev. Sarah Moss and SECONDED by Mrs. Karen Spoelstra.</p> <p style="text-align: right;">AGREED.</p>
7814.	<p><u>APPOINTMENT OF TRIBUNAL AND COMMISSION MEMBERS</u></p> <p>Members were requested to continue consideration of potential appointments to the Title D tribunal and Commission on Ministry Unit reconstitution.</p> <p>This matter was deferred to the next meeting of 28th May 2015.</p>

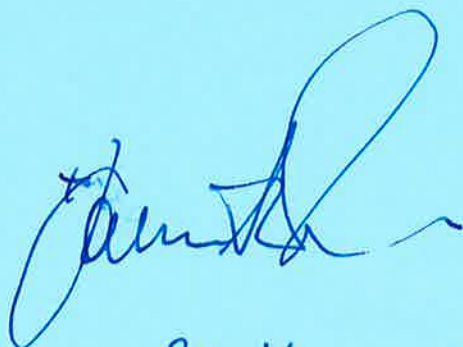
7815.	<p><u>THE MARSDEN CROSS TRUST CHURCHES ADVISORY BOARD</u></p> <p>Members were requested to consider a suitable appointment to the Marsden Cross Trust Churches Advisory Board.</p> <p>Dr. Adrienne Puckey has expressed an interest in this position.</p> <p>MOTION: that Diocesan Council appoints Dr. Adrienne Puckey to the Marsden Cross Trust Churches Advisory Board.</p> <p>MOVED by The Rev. Clare Barrie and SECONDED by the Rev. Lucy Nguyen.</p> <p style="text-align: right;">AGREED</p>
7816.	<p><u>FINANCE COMMITTEE UPDATE</u></p> <p>Mr Graham Jones reported that the Finance Committee has met and indicated that several matters were being worked through to improve financial reporting. There will be an update on progress at the meeting of 28th May 2015.</p>
7817.	<p><u>ATBSL INSURANCE CORRESPONDENCE</u></p> <p>A letter was tabled regarding the 2015 insurance rates. ATBSL have also requested that Diocesan Council take steps to recover previous years' outstanding insurance premiums from several ministry units.</p> <p>The Diocesan Manager has begun steps to recover such debts.</p> <p>The Diocesan Manager will write to ministry units advising of delays in setting this year's premiums and confirming that buildings remain insured during this process.</p>
7818.	<p><u>MINISTRY UNIT MATTERS</u></p> <p>a) Parish of Otahuhu</p> <p>The Diocese has been approached by Martin Cooper and Shane Brealey who are interested in developing the vacant land at Otahuhu for social housing.</p> <p>Martin and Shane presented the proposal to members.</p> <p>Diocesan Council agrees with the concept in principle, but has concerns around the quality of the community and the impact on the parish. There is a potential for partnership between the church and this development.</p> <p>Council has requested the Property Manager to put together a proposal in May outlining different options and parameters with recommendations and best commercial options.</p> <p>5:10pm – Lay Canon Briar Peat arrived.</p>

7819.	<p><u>FRIENDSHIP HOUSE</u></p> <p>Friendship House has asked the Diocesan Council to consider a grant through the Diocesan Development Fund to enable them to undertake renovations to the Friendship House Building</p> <p>Council agreed to provide a grant of \$39,398 to the Friendship House Foundation. Such grant to be provided from general reserves.</p>
7820.	<p><u>FINANCIAL RESERVES</u></p> <p>The Diocesan Manager advised that changes to the budgeted cash flow due to improved TML distributions and sale of property have seen an increase in general reserves.</p> <p>Council agreed that a process needs to be put in place to monitor applications.</p> <p>PROPOSAL: that the Diocesan Council allocates \$400,000.00 of reserve funds to the Diocesan Development fund.</p> <p>MOVED by Bishop Jim White and SECONDED by Mr Graham Jones.</p> <p style="text-align: right;">AGREED</p>
7821.	<p><u>DRAFT CLERGY HOUSING POLICY</u></p> <p>Members will recall carrying out significant work on a draft revised clergy housing policy. The draft has been reworked by the Stipends and Pensions Committee as requested and is tabled for further consideration.</p> <p>The Diocesan Council accepted the revised draft with further amendment and requested that it be circulated to all stipendiary clergy for comment.</p>
7822.	<p><u>DECISION ON CHARITIES' REPORTING OPTIONS</u></p> <p>Members were requested to make a final decision decide on a preferred option for compliance with the new charities reporting requirements as presented at the last meeting.</p> <p>After further discussion it was decided that the preferred option is to centralise all ministry unit accounting.</p> <p>The Diocesan Manager is requested to discuss the option with Trust Management Ltd and arrange for them to provide a detailed proposal regarding how they will manage the process.</p> <p>A clear communications strategy will be required to ensure all ministry units are made aware of the decision and the benefits of this option.</p> <p>MOTION: that Diocesan Council moves to consolidated accounts and a single audit.</p> <p>MOVED by Mr Edward Swift and SECONDED by Mr Graham Jones.</p>

	AGREED
7832.	<p><u>APPLICATION FOR STUDY LEAVE</u></p> <p>A letter from the Diocesan Manager was tabled requesting leave and possible financial support to attend a part-time master's course at Cardiff University. The course will be held over several residential weekends during a two year period.</p> <ul style="list-style-type: none"> • It was noted that the proposed course of study would be of benefit to both the Diocese and the wider Church. • It was further noted that a Te Kotahitanga scholarship had been granted for the total course fees and this was seen as an affirmation of the value of the study. • Members also noted that the course workload would need to be balanced with the other demands on the Diocesan Manager's time. The bishops were asked to monitor this with him during the period of the study and related travel. <p>MOTION: THAT the request for leave as outlined in the Diocesan Manager's letter be approved.</p> <p>MOVED by Mr Edward Swift and SECONDED by Rev. Canon Briar Peat</p> <p style="text-align: right;">AGREED</p> <ul style="list-style-type: none"> • It was agreed that an amount of \$15,000 be approved as a fund to assist the Diocesan Manager with travel expenses for his proposed course of study. The fund may be drawn on at a maximum of \$2,500 per trip up to a total of 6 trips, with each claim being approved by one of the bishops.
7824	<p><u>CLOSING</u></p> <p>The meeting closed at 6:15pm.</p>

DEVOTIONS AT UP-COMING MEETINGS

- 28th May 2015 The Rev. Nyasha Gumbeze
- 25th June 2015 The Rev. Sarah Stevens-Cross
- 30th July 2015 The Rev. Richard Bonifant
- 27th August 2015 Mr Graham Jones



28 May, 2015 AM.