

**DIOCESE OF AUCKLAND  
Diocesan Council**

MINUTES OF A MEETING HELD AT 4:00PM  
ON THURSDAY, 29 SEPTEMBER 2016 AT NELIGAN HOUSE

CHAIRPERSON: The Right Reverend Jim White

8106.	<p><b>Present</b></p> <p>The Right Rev Jim White The Rev Lucy Nguyen The Rev Clare Barrie The Rev Richard Bonifant The Rev Jordan Greatbatch The Rev Alan Burnett The Rev Sarah Stevens-Cross</p> <p><b>In Attendance</b> Ms Sonia Maugham (Diocesan Manager) Ms Valonia Dsouza (Minute Secretary)</p>	<p>Ms Deborah Rolland Mr Garry Smith Mr Graham Jones Ms Karen Spoelstra Ms Megan Means Mr David Howe</p>
8107.	<p><b>Apologies and Leave of Absence</b></p> <p>The Right Rev Ross Bay Ms Patricia Hall Ms Jackie Addis</p>	
8108.	<p><b>Prayers and Devotions</b></p> <p>Bishop Jim led the Diocesan Council members in Eucharist.</p> <p>Rev Jordan Greatbatch, Rev Alan Burnett and Mr. David Howe were welcomed as new members to the Diocesan Council</p>	
8109.	<p><b>Matters Arising – Confirmation of Agenda</b></p> <ul style="list-style-type: none"> <li>• Recommendation letter for KPMG to be appointed as auditors was tabled as a part of the Finance Report</li> <li>• Name correction of Rev. Jordan Greatbatch</li> </ul>	
8110.	<p><b>Disclosure of Interests</b></p> <ul style="list-style-type: none"> <li>• Whangarei Trust and Missions Trust – Rev Alan Burnett declared an interest as he is a member on the Trust Board.</li> <li>• KPMG – Rev Lucy Nguyen declared an interest as she has family member working for KPMG.</li> </ul>	
8111.	<p><b>Confirmation of Minutes</b></p>	

	<ul style="list-style-type: none"> <li>Amendment to minute 8094 was read by Bishop Jim White. <u>Centralised Ministry Accounting Report August 2016</u> <i>The Ministry Accounting report was considered and accepted. The Council discussed the Parish of Pukekohe's non-compliance with the Parish Accounting requirements and their continued concerns regarding the extra audit costs. The Finance and Audit Committee advised the Council that it is too late for Pukekohe to be included this year and the parish should have deferred entry to the scheme.</i></li> </ul> <p><i>It was <b>moved</b> by The Rev. Sarah Moss, and <b>seconded</b> by The Rev. Nyasha Gumbeze Diocesan Council instructs that the Parish of Pukekohe follow the centralised accounting local collection procedures for 2016, use their own auditor, and meet all audit costs including any costs the Diocesan auditor charges for reviewing their auditor's work."</i></p> <p style="text-align: right;"><b>AGREED</b></p> <p><i>It was <b>moved</b> by Mrs Deborah Rolland, and <b>seconded</b> by Mr Garry Smith, that the minutes of the meeting held on the 26 August 2016, be amended and confirmed as a correct record.</i></p> <p style="text-align: right;"><b>AGREED</b></p>
8112.	<p><b>Bishops' Matters</b></p> <ul style="list-style-type: none"> <li>Bishop Ross Bay is away currently for a month.</li> <li>Bishop Jim has recently returned after attending the ordination ceremony for the Bishop of Temotu, Melanesia. It was a successful visit and the two dioceses spoke about rekindling the relationship.</li> <li>Bishop Jim would also like to support and enable women in ministry in Melanesia. The Melanesian brotherhood is growing however the Melanesian sisterhood has seen a decline in numbers and is not receiving much attention.</li> <li>In order for the relationship to grow and to support new development, Bishop Jim needs 5 ministry units that will partner and continue the work in the Diocese of Melanesia.</li> </ul>
8113.	<p><b>Matters Outstanding – Schedule of Business</b></p> <p>Matters outstanding on the Schedule of Business were noted.</p> <ul style="list-style-type: none"> <li>Diocesan Council continue to await availability of members to Standing Panel of Title D Tribunal</li> <li>The Venerable Archdeacon Michael Berry has been in consultation with St Thomas and St Andrews to discuss the concern around changing the name of St Thomas from St Thomas Tamaki to St Thomas Tamaki-Kohimarama. As of this point in time, Archdeacon Michael recommends that this item can come off the agenda as neither parish is expecting any further response from the Diocesan Council.</li> <li>Diocesan Council recommended changing the nomination from Rev Jackie Swell to Rev. Vicki Sykes to the Anglican Trust Board.</li> </ul> <p><i>It was <b>moved</b> by the chair that Rev Vicki Sykes be nominated as a trustee to the Anglican Trust Board.</i></p>

	<p style="text-align: right;"><b>AGREED</b></p> <ul style="list-style-type: none"> <li>• The mission and ministry oversight group has collated the data from the feedback received by Synod on rationalisation and future closures of ministry units. The data is currently being analysed.</li> <li>• Rev Alan Burnett updated Diocesan Council that Whangarei Anglican received the news of changing Parish Status to Mission District well.</li> <li>• The Purewa Cemetry Trust Board will send their nominations of Trustees to the Diocesan Council meeting after they meet in November.</li> <li>• The Rev Richard Bonifant has asked the Diocesan Council to nominate a member to the Social Justice Committee. Rev. Richard has been on the committee for the past five years and would like to step down. Historically, Diocesan Council nominated members to sector at the first Diocesan Council meeting. Bishop Jim informed the Diocesan Council that it will need to make decisions around the life of sector councils and future engagements.</li> </ul> <p style="text-align: center;"><i>Proposal: Sector Councils to be added as an item on the agenda at the next Diocesan Council meeting. A list of all sector councils and background paper to be submitted as supporting documents.</i></p>
<p>8114.</p> <p>8115.</p> <p>8116.</p>	<p><b>Property Manager's Report</b></p> <ul style="list-style-type: none"> <li>• <b>Parish of Massey</b></li> </ul> <p>It was noted that the \$900,000 raised by Parish of Massey includes the \$500,000 to be provided by Diocese. The rest of \$400,000 is in form of pledges and donations. Parish of Massey has been informed that the Diocese may not be able to provide the \$500,000 due to its current financial situation.</p> <ul style="list-style-type: none"> <li>• <b>Parish of Ellerslie</b></li> </ul> <p>The Parish of Ellerslie has been advised that the Diocese will be unable to provide the \$70,000 towards the repair work.</p> <ul style="list-style-type: none"> <li>• <b>Mercury Bay LSMU</b></li> </ul> <p>Bishop Jim will convey to Mercury Bay LSMU that the Diocese is unable to help them with their costs towards the repairs of the church building.</p> <p style="text-align: center;"><i>The Property Report was received by the Diocesan Council.</i></p>
<p>8117.</p>	<p><b>FINANCE REPORT</b></p> <ul style="list-style-type: none"> <li>• The <b>Finance and Audit Committee report</b> was read and received. The committee has put forward the recommendation of appointing KPMG as auditors to the Anglican Diocese of Auckland.</li> </ul> <p style="text-align: center;"><i>It was <b>moved</b> by Mr Graham Jones, and <b>seconded</b> by Rev Lucy Nguyen that KPMG be appointed as auditors to the Anglican Diocese of Auckland.</i></p> <p style="text-align: right;"><b>AGREED</b></p>

8118.

- **Centralised Ministry Accounting Report September 2016** was received.

8119.

- **Diocesan Manager 2017 Budget Report**

The Diocesan Manager's 2017 Budget Report is presented with a deficit of approximately \$180K. The report highlights the pressure points in the budget. The budget accounts for increased audit fees due to consolidated accounting, legal fees and health and safety associated costs which haven't been included in previous budgets. 2017 Budget does not include costs associated with moving from Neligan House.

The deficit is set to increase further by \$100K should the quota income reduce from \$600K to \$500k. This is a highly likely possibility.

For 2016, we currently are at an operating loss of \$250K and have been accessing the Diocese Development Fund to assist with the cash flow.

Bishop Jim has asked for the Diocesan Council to consider three items:

1. Quota to increase income
2. Managing the 2016 deficit
3. Reducing costs

Bishop Jim has suggested using the Diocese Development Fund to cover the 2016 deficit.

For 2017, Bishop Jim and the Diocesan Manager will draft a letter to each individual ministry unit with their correctly calculated quota. The ministry units will also be given the option to pay more than the current quota to help with the budget deficit.

***Proposal:*** A draft letter will be sent out the Diocesan Council members with a 48 hour window to offer suggestions.

In order to fill the deficit for the 2017 Budget, Bishop Jim and the Diocesan Manager met to consider budget cuts. The following recommendations were made:

1. **First Ministry Placement:** Diocese to reduce contribution from three quarters to half towards two curates bringing in a savings of \$82K. Bishop Ross and Bishop Jim are in conversation with ministry units to cover half of the curates' costs.
2. **Holy Trinity Cathedral Grant:** Diocese to decrease insurance grant to the Cathedral from \$140K to \$75K as insurance prices have decreased.
3. **The Anglican:** The Anglican to be published three times a year as opposed to four, saving \$10,000.
4. **Coordination of LSMU's:** \$50,345 is spent on contracting specialist trainers/facilitators who is Bishop Jim and the Archdeacons. Suggested approaching the Bishopic Endowment Fund to recover \$10,000.
5. **Hospital Chaplains:** To cease contributions towards a hospital

	<p>chaplain (\$40K).</p> <ol style="list-style-type: none"> <li>6. Contribution to Stipends/Housing: To reduce the contribution towards Whangarei by \$13,500.</li> <li>7. Archives: To reduce costs by 10% this translates to \$21K.</li> <li>8. Admin Staff: Reducing admin salary by \$10K for temp staff.</li> </ol> <p>The recommended budget cuts will save the Diocese \$250K leaving with a surplus of \$71K which will be required to allow for a contingency.</p> <p>The Diocesan Council disagreed with the recommendation cut the Hospital Chaplains from the budget.</p> <p>Bishop Jim and Diocesan Manager proposed that the above changes be reflected in the budget and the hospital chaplains continue to be a part of the 2017 Budget.</p> <p><i>It was moved by Mrs Deborah Rolland, and seconded by Rev Lucy Nguyen that the amendments to the budget are noted and that be the final budget for 2017.</i></p> <p style="text-align: right;"><b>AGREED</b></p>
<p>8120.</p> <p>8121.</p> <p>8122.</p> <p>8123.</p>	<p><b>Decision Papers and Appointments</b></p> <p>The Diocesan Council gathered In Committee to discuss item of confidential nature <i>Mr Garry Smith left the meeting at 6.05pm due to prior engagements.</i></p> <p><b>Equal Gender Representation – Motion 4 at SYNOD 2016</b></p> <p><i>Due to the nature of the discussion and time constraints, this is to be deferred to next month's agenda</i></p> <p><b>Ending of Collects Amendment</b></p> <p>The Diocesan Council considered the reasons that are put forward by SYNOD rejecting Motion 14</p> <p><i>It was moved by the Chair that a memorial (as circulated) to be attached to the decision to the Secretary of General Synod</i></p> <p style="text-align: right;"><b>AGREED</b></p> <p><b>Stipends and Pensions Committee Membership Vacancy</b></p> <p>The Diocesan Council members to put forward recommendations for the two vacancies on the committee. The recommendations will be considered at the following Diocesan Council meeting.</p> <p><b>East Tamaki Mission District disestablishment and name change</b></p> <p>The East Tamaki mission district would like the disestablishment of the current Mission District that includes St Johns East Tamaki which funded by Smales Trust and sits inside the Mission District and in its effect is a private chapel. They would like be called "Mission District of St Pauls in the Park, Flat Bush" with the boundaries remaining the same.</p>

8124.	<p><i>It was <b>moved</b> by Rev Jordan Greatbatch and <b>seconded</b> by Mr David Howe that the East Tamaki Mission District be disestablished and the name to be changed to "Mission District of St Pauls in the Park, Flat Bush."</i></p> <p style="text-align: right;"><b>AGREED</b></p> <p><b>Synod Membership and Participation – Motion 10 at SYNOD 2016</b></p> <p>The ballot papers have indicated that the length of the term of office be 3 years long.</p> <p>In terms of preferred maximum term of membership, the indication has been that about 50% of members want change.</p> <p>The youth statute needs to be revised to help better participation of youth representatives.</p> <p><i>Due to the nature of the discussion and time constraints, this is to be deferred to next month's agenda</i></p>
8125.	<p><b>Working Group Update</b></p> <p><i>Due to the nature of the discussion and time constraints, updates were deferred to next month's agenda</i></p>
8126.	<p><b>Information Papers and Correspondence</b></p> <ul style="list-style-type: none"> <li>• <b>Mission and Ministry Oversight Group</b></li> </ul> <p>The group would like to seek a mandate on working concurrently on rationalisation and future possibilities. A paper will be presented to Diocesan Council on the work done by the group before Synod 2017 which will reflect the way forward alongside rationalisation. They also need a guideline around memberships to the group. The group currently has no Diocesan Council representatives. The oversight group will put forward recommendation of skill and experience that would be best suited to the group's needs and open nominations to the general Diocese.</p> <p><i>It was <b>moved</b> by The Rev Sarah Stevens-Cross, and <b>seconded</b> by Mrs Deborah Rolland that the mission and ministry oversight group be given the mandate to begin work on future development for ministry units.</i></p> <p style="text-align: right;"><b>AGREED</b></p>
8127.	<p><b>Closing</b></p> <ul style="list-style-type: none"> <li>• The next meeting is scheduled on the 27 October at 4pm in Neligan House Boardroom.</li> <li>• The meeting closed at 8pm with prayer.</li> </ul>



27 October 2016