

DIOCESE OF AUCKLAND
Diocesan Council

Minutes of the Meeting Held at 4:00PM
On Thursday, 26 January 2017 at Neligan House

CHAIRPERSON: The Right Reverend Jim White

8187.	<p>Present</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">The Right Rev Ross Bay</td> <td style="width: 50%;">Ms Patricia Hall</td> </tr> <tr> <td>The Right Rev Jim White</td> <td>Ms Jackie Addis</td> </tr> <tr> <td>The Rev Lucy Nguyen</td> <td>Ms Deborah Rolland</td> </tr> <tr> <td>The Rev Clare Barrie</td> <td>Mr Graham Jones</td> </tr> <tr> <td>The Rev Richard Bonifant</td> <td>Ms Karen Spoelstra</td> </tr> <tr> <td>The Rev Jordan Greatbatch</td> <td>Ms Megan Bowden QSM</td> </tr> <tr> <td>The Rev Alan Burnett</td> <td>Mr David Howe</td> </tr> </table>	The Right Rev Ross Bay	Ms Patricia Hall	The Right Rev Jim White	Ms Jackie Addis	The Rev Lucy Nguyen	Ms Deborah Rolland	The Rev Clare Barrie	Mr Graham Jones	The Rev Richard Bonifant	Ms Karen Spoelstra	The Rev Jordan Greatbatch	Ms Megan Bowden QSM	The Rev Alan Burnett	Mr David Howe
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8188.	<p>Apologies Garry Smith</p> <p>Lateness David Howe joined the meeting at 4.12 pm.</p>														
8189.	<p>Devotions</p> <ul style="list-style-type: none"> • Megan Bowden QSM led the devotions 														
8190.	<p>Schedule of Disclosure</p> <ul style="list-style-type: none"> • Communications Working Group – The group no longer exists. • ICHC – Rev Lucy Nguyen declared an interest as she is on the Board of Trustees. 														
8191.	<p>Matters arising – Confirmation of Agenda</p> <ul style="list-style-type: none"> • Rev Clare Barrie asked for Equal Gender Representation Working Group to be added to the next meeting agenda. • In Committee November meeting minutes were tabled at the meeting. • Diocesan Health and Safety Report was tabled at the meeting. 														
8192.	<p>Confirmation of Minutes</p> <p>Amendment to minute no 8175 – It was noted that Graham Jones’s name was recorded incorrectly as Graham Miller.</p> <p style="text-align: center;"><i>It was MOVED by Jackie Addis and SECONDED by Graham Jones that the minutes of the meeting held on the 24 November 2016 be confirmed as a true and correct record.</i></p>														

8193.	<p>Bishops Matters</p> <ul style="list-style-type: none"> • Bishop Ross attended the installation of The Very Reverend Jo Kelly-Moore as Archdeacon of Canterbury in England. The installation was very well attended and Bishop Ross spoke during the presentation. • Bishop Jim visited St George 's College in Jerusalem for a board meeting before Christmas. • He also attended the Christmas lunch organised by Auckland City Mission. The City Mission also managed to raise \$1.2 million over Christmas. • Bishop Jim hosted a clergy reading day at Vaughan Park. He invited Rev Ben King to speak at the reading day. • He attended the enablers retreat up north. • Bishop Jim met with the Mission District of Waimate North. The formal event of the gifting of St Stephens, Kaikohe to the Anglican Maori Diocese will be held on the 19 March 2017. All Diocesan Council members are invited to attend the event. A formal invitation will be sent before the event. • Bishop Jim has been appointed as the Chair of the Archbishop's Commissary for the electoral college of Dunedin Diocese.
8194.	<p>Matters Outstanding – Schedule of Business</p> <ul style="list-style-type: none"> • The Bishops are still awaiting availability of members regarding Standing Panel of Title D tribunal. • The Diocesan Manager has begun preliminary work on the O'Hara Bequest. • The Mission and Ministry Oversight Group will be meeting on the 8 February 2017. • Bishop Ross presented a verbal financial report on Project Rose Garden.
8195.	<p>Diocesan Council Planning Day</p> <ul style="list-style-type: none"> • The planning day will be held on the 17- 18 February at St Stephens, Onerahi commencing at 6pm. • Diocesan Office staff will be in contact with Diocesan Council members re the planning day.
8196.	<p>Property Report</p> <ul style="list-style-type: none"> • Bishop Jim presented the property report on behalf of Geoff Clark, Property Manager. • Church of the Ascension – Geoff Clark has signed a contract with a real estate company earlier in the week. Diocesan Council will be kept informed of the progress. • The development work at Otahuhu is progressing well. • There is a possibility that St Johns Ambulance will extend their lease of the Waiuku Church and Hall. • Two Clergy Retirement Housing Fund properties have been recently

	refurbished and another one is about to be sold.
8197.	<p>Finance Report</p> <p>Finance and Audit Committee Report</p> <ul style="list-style-type: none"> • Finance and Audit Committee Report was presented by Graham Jones. • Diocesan Council members raised concerns over the costs incurred when Vicars/Priest-in-charge are on sabbatical. Bishop Ross informed the members that there is a Sabbatical Committee in place that ensures that the Vicar/Priest-in-Charge applying for sabbatical is eligible. The funds are covered by the sabbatical funds. Those who are applying for funds to assist with priest's costs while they are on sabbatical are able to do so and there are sufficient funds available to do so. These funds are collected via levies from the Ministry Units. As of November 2016, the sabbatical funds have about \$180K. • The Finance and Audit Committee are looking for clarity around the governance structure within the Diocese. Diocesan Council suggested we invite former Deputy Chancellor Matthew Ockleston to give us preliminary guidance regarding the governance structure. • Another concern raised was that Ministry Units would need their audited accounts at their upcoming Annual General Meetings. Diocesan Manager will work together with Trust Management and Project Manager Bridget Morrison to ensure that Ministry Units have the information they need in order to fulfil the requirement under consolidated accounting and the statute. A communication memo will be sent out to Ministry Units re the consolidated accounting. • For the Certificate of Means, Diocesan Manager has asked the property manager to extend his assessment to include the entire plant and not only the vicarage. By doing so, it helps Bishops understand what future financial implication there may be for Ministry Unit's in terms of deferred maintenance. • Quota Status Report was presented by the Diocesan Manager as a part of the Finance Report. Due to reduction in Quota contributions, there is going to be another significant shortfall. Non budgeted items are a concern and the Diocesan Manager has recommended that Diocesan Council ensure non budgetary requests can be funded before approving them. • The Finance and Audit Committee are concerned about the deficit in quota contribution. • Diocesan Council members were keen to understand the reason for reduction in quota by ministry units. • The Chair thanked the Finance and Audit Committee for their work. <p>Action Points</p> <ul style="list-style-type: none"> • Diocesan Manager to draft a follow up letter to Ministry Units that have not met their quota contribution asking them to help Diocesan Council understand the reason for their reduction in quota contribution. • Diocesan Manager to enquire with Trust Management if they have systems in

8200.	<p>St Matthew's in the City – Stipend support during Rev Helen Jacobi's sabbatical</p> <p>Rev Helen Jacobi will be going on sabbatical from the 1 May 2017 to 30 June 2017. The sabbatical leave has been approved by Vestry and the Diocesan Sabbatical Committee. Rev Cate Thorn will be covering during Rev Helen Jacobi's absence. Rev Cate Thorn is currently working part time and St Matthew's Vestry is seeking for a half stipend subsidy to enable Rev Cate Thorn to work full time from 1 May 2017 to 30 June 2017. The total cost to cover the other half stipend is approximately \$4795.37.</p> <p><i>It was MOVED by Rev Richard Bonifant and SECONDED by Jackie Addis that Diocesan Council approve St Matthews in the City Vestry's request to cover half a stipend of approximately \$4795.37 for Rev Cate Thorn during Rev Helen Jacobi's sabbatical from the sabbatical leave funds.</i></p> <p style="text-align: right;">AGREED</p>
8201.	<p>Church of the Saviour, Blockhouse Bay – Stipend Support during Rev Sarah Patten's sabbatical</p> <p>Rev Sarah Patten will be on sabbatical leave from the 26 May 2017 to 23 September 2017. The leave has been approved by the Diocesan Sabbatical Committee. Rev Sarah Patten is seeking Diocesan support to appoint a part time clergy to cover 106 days of the leave. The total cost to cover 106 days for half a stipend is approximately \$11,729.96.</p> <p><i>It was MOVED by Rev Alan Burnett and SECONDED by Rev Lucy Nguyen that Diocesan Council approve Rev Sarah Patten's request to cover half a stipend for 106 days, the approximate value being \$11,729.96 during Rev Sarah Patten's sabbatical leave.</i></p> <p style="text-align: right;">AGREED</p>
8202.	<p>Whangarei Anglican Church – MOU with Mangapai Independent Church</p> <p>Whangarei Anglican Church has proposed to sign a memorandum of understanding with Mangapai Independent Church as Mangapai Independent Church uses Christ Church building and currently there are no arrangements in place re the terms of building usage, expenses incurred etc.</p> <p><i>It was MOVED by Deborah Rolland and SECONDED by David Howe that Diocesan Council approve the signing of the memorandum of understanding between The Anglican Mission District of Whangarei and Mangapai Independent Church in order to secure Mangapai Independent Church's tenure of the Christ Church property and outline their roles and responsibilities.</i></p> <p style="text-align: right;">AGREED</p>

8203.	<p>Friendship House Trust Board</p> <p>An email was sent out in December 2016 to Diocesan Council members to approve the appointment of Rev Cate Thorn to the Friendship House Trust Board.</p> <p><i>It was MOVED by the Chair that Diocesan Council ratify the appointment of Rev Cate Thorn to the Friendship House Trust Board.</i></p> <p style="text-align: right;">AGREED</p>
8204.	<p>Community of Trinity – Request for funding</p> <p>The Community of Trinity is an intentional non-residential community for Christians aged 20 – 35 with a focus on prayer, sustainable spiritual practices, service and education to create well-formed disciples of Christ. The Community of Trinity applied to the second round of funding for new initiatives to St Johns College Trust Board and are awaiting their decision. However, the Diocese may need to underwrite the project until St Johns make a decision or if the funding gets declined. The total estimated cost to underwrite the project is approximately \$8,000.</p> <p><i>It was MOVED by Rev Alan Burnett and SECONDED by Rev Lucy Nguyen that Diocesan Council underwrite the Community of Trinity using the funds from the Dio Development Fund, if the St John’s application is declined.</i></p> <p style="text-align: right;">AGREED</p>
8205.	<p>St Saviour’s Kaitaia – Request to release funds</p> <p>St Saviour’s Kaitaia was a beneficiary of the estate of Annie Patricia MacDonald. The funds of \$200,000 were expected to be released before Christmas and accordingly St Saviour’s went ahead with repairs to the vicarage section and the house. The estate funds have not become available yet and hence they need to access \$40,000 from their investment fund which will be repaid once the estate funds are released.</p> <p><i>It was MOVED by Jackie Addis and SECONDED by Graham Jones that Diocesan Council approve the release of \$40,000 from the investment fund on the conditions that the funds are repaid once the estate funds are released and that St Saviour’s provide the Diocesan Manager a copy of the vestry meeting minutes approving the request.</i></p> <p style="text-align: right;">AGREED</p>
8206.	<p>Diocesan Council Member Vacancy</p> <p>In light of the recent resignation of Rev Sarah Stevens-Cross as a Diocesan Council member from the House of Clergy of Synod, Diocesan Council</p>

	<p>members need to find a suitable representative to fill the length of the term held by Rev Sarah in accordance with Clause 19 of the Standing Committee Statute 2001. Rev Sarah Stevens-Cross's term ends in Synod 2017.</p> <p>The Council was asked to submit nominations from the House of Clergy that could replace Rev Sarah Steven-Cross until Synod 2017. Diocesan Manager was asked to email Diocesan Council the non-elected nominations from House of Clergy that were made at Synod 2016. All nominations to be emailed to the Bishops by early next week.</p>
<p>8207.</p> <p>8208.</p> <p>8209.</p> <p>8210.</p> <p>8211.</p>	<p>Working Group Updates</p> <p>Quota Working Group</p> <p>The Quota Working Group (QWG) met for the first time before the Diocesan Council meeting. They discussed how the quota affects the budget and plan to investigate how other denominations such as Roman Catholics and Presbyterians approach their quota matters. They plan on personally meeting with vestry members and opening dialogue regarding quota contributions. It is important that a vision is presented re Quota and its use. A suggestion was made to look into replacing the word Quota.</p> <p>The QWG will present different proposals to the Diocesan Council with recommendations before Synod 2017.</p> <p>Cathedral Consecration</p> <p>The Cathedral Consecration Committee will be meeting in February and an update will be provided at the next Diocesan Council meeting.</p> <p>Office Relocation</p> <p>A meeting is scheduled for the 2 February 2017. An update will be provided at the next Diocesan Council meeting.</p> <p>Earthquake Prone Buildings</p> <p>Property Manager Geoff Clark will be meeting with the Methodist Church. An update will be provided at the next Diocesan Council meeting.</p> <p>Health and Safety</p> <p>Diocesan Manager Sonia Maugham tabled a Diocesan Health and Safety Report.</p> <p>Diocesan Manager Sonia Maugham, Project Manager Bridget Morrison and Rev Clare Barrie had a meeting with Health and Safety Specialist, Robyn</p>

8212.	<p>Levinge, Optime Ltd. Robyn will work closely the Health and Safety Working Group (HSWG) and review the Diocesan Health and Safety Plan.</p> <p>The Health and Safety Committee has served its purpose and we need to set up a Health and Safety Working Group. The current focus is to seek no more than five to seven members for the working group.</p> <p><i>It was MOVED by Graham Jones and SECONDED by Karen Spoelstra that the Health and Safety Committee be dissolved and that the members be notified.</i></p> <p style="text-align: right;">AGREED</p> <p>Whangarei Mission District</p> <p>Whangarei Mission District will be meeting on the 29 January 2017 and will be discussing the proposal regarding the future of Ministry in Whangarei. They will send their submissions to Bishop Jim following their meeting. An update will be provided at the next Diocesan Council meeting.</p>
8213.	<p>Information Papers and Correspondence</p> <p>Mission and Ministry Oversight Group</p> <p>The Mission and Ministry Oversight Group will be meeting on the 8 February 2017. An update will be provided at the next Diocesan Council meeting.</p>
8214.	<p>Diocesan Mission and Ministry Resource Team Report</p> <p>Karen Spoelstra, Team Leader presented a verbal report. BOLD Team had a successful mission trip to Fiji. They will be attending Auckland based ministry exchange programme at St Chad's Meadowbank. Megan Bowden and Garry Smith are working together with Karen on Anglican Care and have been in contact with agencies in Australia. They will be visiting Anglican Care in Whangarei. Karen Spoelstra will be attending Festival One. The first E-Fest leaders' gateway will be taking place at Mangawhai Heads over Waitangi weekend. The gateway is aimed to help leaders resource better for E-Fest camp. Jacolize Becker, Children and Family Ministry Facilitator is directing a Scripture Union Holiday Camp and will also be leading Winter Camp for Junior High kids.</p>
8125.	<p>Closing</p> <p>The meeting closed at 6.10 pm with Grace.</p> <p>The next meeting will be the Diocesan Council Planning Days and will be held from 17February 2017 to 18 February 2017 at St Stephen's Onerahi.</p>

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18 February 2017.